



Racking Inspection Checklist

Selective pallet racking · visual walk-through · one sheet per aisle

Site _____ Aisle / zone _____ Date _____

Inspected by _____ Bays / levels _____ Next inspection due _____

☐ R = Serious: unload now, keep empty until repaired ☐ A = Medium: repair soon, do not load more

☐ G = Minor: monitor, note location OK = no damage

Uprights & frames

Check	OK	G	A	R
Uprights straight: no bends, creases, dents or tears (check the front faces most hit by forklifts)				
Bracing (diagonals and horizontals) not bent, cut or missing; bolts in place				
Base plates flat and not damaged; every anchor bolt in place and tight				
Frames plumb (not leaning) and not twisted; shims sound				
Column protectors and end-of-aisle guards in place and not crushed				

Beams & connections

Check	OK	G	A	R
Beams not bent, twisted, cracked or visibly sagging under load				
Beam connectors fully seated; no cracked welds or torn connectors				
Beam locks / safety pins in every connector				
Wire decks, pallet supports and row spacers in place and not damaged				

Loads & signage

Check	OK	G	A	R
Load capacity signs posted and readable; loads within the rated capacity				
Pallets sound, centred and fully on the beams; nothing overhanging the flue space				
Beam levels not moved from the original design without engineering approval				
Floor around the rack sound: no cracks or heaving at base plates				

Damage found (bay, level, part, rating, action)

Example: Bay 07, upright front-left, bent at 600 mm, R, bay unloaded and tagged, repair WO #____

Never straighten bent uprights or beams. Replace them with the manufacturer's parts or an engineered repair kit. For Serious (R) damage, unload the bay and keep it empty until it is repaired. Follow CSA A344, your rack manufacturer and your site's procedures.